



**MILTON PARISH PLAN
Proposals for an Action Plan
Submitted to Milton PC on behalf of Milton Parishioners**

The proposed actions are presented using the following columns -

ISSUE HEADING	ACTION/HOW	PRIORITY	ACTION START DATE	PARTNERS <small>Suggested that first group on list is responsible for initiating action.</small>	RESOURCE IMPLICATIONS	PLANNING AUTHORITIES INVOLVEMENT
Major issues in each of the four sections – PE = Physical Environment MasC =Milton as a Community F&S= Facilities and Services. T&T= Traffic and Transport.	Possible actions for each issue – Numbered for each issue.	See below	Possible start dates.	Indication of possible groups involved in the action – not intended to be complete or exclude relevant groups.	Indications were available – will need to be identified by groups	? indicates possible involvement – will need to be identified.

Priority – how soon should the action begin?

Key: S = Short (up to 2 years) M = Medium (2 to 5 years) L = Long (5 to 10 years)

If Items need to be categorised under ACRE’s required format for Cambridgeshire Parish Plans: this format is designed for the LSP Board’s work on behalf of the Parish Council’s future- we would use sections from the list below.

Business; Highways &Footpaths; Conservation &Environment; Sport, Recreation & Arts; Young People; Community Safety; Transport; Education; Housing; Health; Parish Council; Church and Community

Enquires re this action plan should be directed to Milton Parish Council or Philip Badley (Chair of steering group).

Section 1- PHYSICAL ENVIRONMENT

ISSUE HEADING	ACTION/HOW	PRIORITY	ACTION START DATE	PARTNERS Suggested that first group on list is responsible for initiating action.	RESOURCE IMPLICATIONS	PLANNING AUTHORITIES INVOLVEMENT
1. Improvement of specific areas of the village - With particular reference to the impression on entering the village from either direction. Q7	1.1 Suggest the formation of a 'Village Appearance' working group to act as a working party for Milton Parish Council.	S	Nov 08	MPC Village Appearance W group		
	1.2 Develop an improvement plan for Cambridge Road and adjoining areas (particularly industrial estates, Tesco and roundabout) to enhance environment and improve pedestrian and cyclist access (particularly to Cycle Bridge and Tesco).	S	Dec 08	Village Appearance W group MPC, SCDC, CCC, Tesco, Industrial Estate.		?
	1.3 Develop an improvement plan for High Street, in particular near the shops, with particular reference to the appearance, path surface, pedestrian / cycle / parking issues.	M		Village Appearance W group MPC Shops, SCDC CCC		?
	Also see Traffic and Transport Item 1 for other areas with a T&T priority.					
2. Up-keep of open spaces Q8, 40, 43	2.1 Improve the management of open spaces, recreation and play areas, footpaths and alleys in the village with particular reference to removal of dangerous litter and dog mess, reduction of overgrown shrubs and trees and introduction of route signs.	S		Maintenance Committee MPC MCC (recreational grounds)		
3. Cleanliness of streets. Q6, 7, 8, 9.	3.1 Organise regular litter-picking parties for public areas of the village	S	1 st party scheduled for 1 Nov 08	Milton Env Group, Community Groups	Equipment e.g. gloves, black bags, litter grabbers; volunteer time	

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	3.2 Investigate need for increased provision of dog waste bins and continue to encourage use.			Maintenance Com MPC		
	3.3 Discuss with Tesco management how the area around the car park and the side entrance could be kept free of litter.	S	ASAP	Representatives of MPC Tesco Village Appearance W group	Time; increased resource from Tesco to keep the area tidy	
	3.4 Investigate if it is possible to provide better/ more permanent facilities for the kebab van	S	ASAP	Maintenance Com MPC; Village Appearance W group SCDC; kebab van owner	Cost of implementing solution	?
4. Smell from the sewage works Q10	4.1 Support Milton Parish Council in continuing liaison with Anglian Water to report problems and encourage improvements to facilities.	S	March 08 Nov 08	MPC, Anglian Water	None	?
5. Disturbance, noise and air pollution caused by traffic in village. Q10	5.1 Measure the noise and air pollution at different times and use this data to lobby for traffic flow improvements	M	Before and after P&R opens	MPC Milton Env group? Highways; SCDC Environmental Health	Cost of equipment and staffing, use volunteers?	?
	5.2 Organise a traffic survey to find out how much of the rush hour traffic originates in Milton and how much outside – take action to reduce impact of outside traffic on village	M	Before and after P&R opens	MPC Milton Env group? Highways; SCDC Environmental Health	Volunteer time	?
	5.3 Plan and run a behaviour change campaign in the village to encourage people to use alternatives to the car. This could include publicising www.camshare.co.uk and supporting car-share schemes in the village. Q13.	M	Following on from survey	Communications Group Travel W group Village View editorial team; Village web site CCC (Who run Camshare?)	Cost of any publicity materials produced; volunteer time	

	<p>5.4 Campaign for better-connected and better signed cycle routes in the village and down to the river, including improvements as part of the Park & Ride project and possibly the Sports Lake project. (See link with T&T)</p>	M		<p>Travel W group CCC; Sustrans; Cambridge Cycling Campaign</p>	<p>Volunteer time; cost to Council and Sports Lake Trust of implementing improvements</p>	?
<p>6. Quality and quantity of recycling facilities in the village. Q 11,12,13</p>	<p>6.1 Plan and run a campaign in the village to encourage people to make maximum use of existing facilities and increase rate of recycling - to include: publicising existing facilities; investigating other possible recycling points in village; discouraging fly-tipping at problem points in village (Tesco, Ely Road, Fen Road).</p>	S - L	Jan 09	<p>Milton Env Group; other existing village organisations e.g. churches, school SCDC, Village View;</p>	<p>Cost of any publicity materials produced; volunteer time</p>	
<p>(Information about re-cycling)</p>	<p>6.2 Ensure all residents aware of appropriate information - Repeat the information provided in the South Cambridgeshire magazine (collection dates, what goes in which bin) in Village View, on notice boards and on the Milton Village, in the village directory.</p>	S	ASAP	<p>Communications Group Village View, Village Web site MPC, Community Centre</p>	<p>Cost of producing posters, time spent producing and displaying information</p>	
<p>(Information for new residents)</p>	<p>6.3 Contribute to an information welcome pack for people moving into the area, to include bin collection dates, how to recycle various items and contacts for further information. Liaise with estate agents and letting agents re new residents.</p>	M	ASAP	<p>Communication group Village stakeholders MPC Village Web site</p>	<p>Time to research the information cost of producing and delivering information packs</p>	
<p>(Tesco recycling area)</p>	<p>6.4 Improve Tesco recycling area – to include - more frequent emptying of receptacles; area kept cleaner; improved pedestrian/cyclist access; widened range of facilities (e.g., tetrapaks, batteries).</p>	S/ M	Same time as discussion about litter - see above	<p>MPC representatives Tesco, SCDC, MPC Milton Env group</p>	<p>Time; cost to SCDC(?) of installing bin and having it emptied</p>	

(Butt Lane Re-cycling centre)	6.5 Work with Cambridgeshire County Council to improve the service at the Recycling Centre – more helpful staff; layout; easier to leave large objects (skips below to avoid steps) – with the understanding that the medium term plan is to move and modernise the site	S-M		CCC MPC representatives SCDC Milton Env Group		?
(Future recycling plans for area)	6.6 Invite a representative from RECAP (the recycling partnership for Cambs and Peterborough) to meet re current recycling policies and plans for the future – publicise minutes	S	DONE – 22 Oct 08	Milton Eco Group, SCDC, CCC		
(Recycling/ disposal of larger items.)	6.7 Research and publicise the options currently available for disposing of larger objects, including those covered under the WEEE directive	S	ASAP	Milton Eco Group, SCDC, CCC Village View Village web site	Volunteer time; cost of any publicity materials produced	?
(Re-use schemes.)	6.8 Promote community reuse schemes to people in Milton, e.g. Free cycle, swap shops within the village and more jumble sales.	M	ASAP	Village View Village web site Community groups – school; Scouts etc		
7. Initiate appropriate environmental schemes within the village. Q13	7.1 Support and encourage the formation of a Milton Environment Group – which it is suggested will act as a Working Party for Milton Parish Council.	S	Sept 08	MPC		
(Use of plastic bags)	7.2 Encourage residents to use fewer plastic bags. Talk to Girton, who have banned plastic bags in their village, about the pros and cons and feasibility in Milton. Work with the smaller shops to provide alternatives.	M	ASAP	Milton Env group Small businesses in Milton Communications group	Cost to businesses of sourcing alternatives to plastic bags; time	?
(Home energy schemes)	7.3 Investigate possibilities for home energy schemes in Milton, such as grants for insulation and community micro-generation schemes	M/ L	Being discussed by Milton Eco Group	Milton Env Group		?

Section 2 – MILTON AS A COMMUNITY

ISSUE HEADING	ACTION/HOW	PRIORITY	ACTION START DATE	PARTNERS <small>Suggested that first group on list is responsible for initiating action.</small>	RESOURCE IMPLICATIONS	PLANNING AUTHORITIES INVOLVEMENT
<p>The three most frequent comments concern the improvement in information about the facilities and activities in the village, the creation of a welcome pack for new residents to the village and more village centres activities.</p>						
<p>1. Improvement of communications within the village.</p>	<p>1.1 Initiate and publicise the formation of a cross – representative Communications Group to work to raise the perceived level of information received by residents - to act as a working group for Milton Parish Council.</p>	<p>S</p>		<p>MPC</p>		
<p>(Recognise and act on the need for further and better information re village facilities, activities and services.) Q14</p>	<p>1.2 Explore and action provision and distribution of information about activities and services in village - possible actions include: (a) Create an updated directory of services / facilities / clubs/societies in village. (b) Support for the continued improvement and expansion of MVV, encouraging links with/reports from more village organisations and recruitment of more 'journalists' and deliverers. (c) Liaison with Paul Oldham re content on Village Web. (d) Provision of a “welcome pack” for village newcomers and a distribution network for it. (e) Establish a village notice board on the High Street as a village focus. (f) Create more links between</p>	<p>S</p>	<p>As soon as a group can be formed</p>	<p>Communications group MVV Village web site Key groups / services in village Inc – school, MCC, church. Interested residents (MPC re notice board)</p>	<p>Time; and costs</p>	

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	information sources – mutual promotion of the village website, notice boards, MVV and milton-news. (g) Ensure systems are in place to ensure updating and republishing the information as required.			Communications group.		?
2. Maximisation of use of community facilities by residents. Q17, 18 , 21	2.1 Request opportunity to present information to management of Milton Community Centre from Parish Plan survey's results re residents' use of the MCC.	S	Fix with management group	Management of MCC Parish Plan Steering Group MPC		
	2.2 Encourage more pro-active approach re promotion of use of the MCC facilities by Milton residents and expansion of community activities.	S		MCC MPC		
	2.3 Provide more information to residents as to the existence and location of such facilities – e.g. outdoor recreational space; sports hall.	S		MCC Managers/Organisers of community facilities Communications group		
	2.4 Ensure contact details more readily available for people to book community facilities – e.g. tennis courts	S		MCC Organisations Communications group		
	2.5 Encourage more proactive outreach by existing users / groups – including inviting non-participants & residents to become involved.	S - M		MCC Organisations Communications group		
3. Use of Milton Country park by Milton residents. Q20	3.1 Request opportunity to Inform management of Country Park of Parish Plan survey's results re residents' use of the park.	S		Parish Plan Steering Group Park management Rangers Friends of Country Park		
4. Creation of a Village Society	4.1 Explore the interest in and feasibility of creating a village society (to include the interest in a Historical Society)	M		Parish Plan Steering group MPC MCC (a possible outcome from the various working groups)		
	4.2 Support the creation of such as society if it is feasible.					

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Milton as a Community - Community safety / law and Order						
5. Community safety / law and Order liaison. Q23, 24, 25, 26	5.1 Suggest formation of a Police Liaison working group to participate in appropriate meetings with police and other services. Such a group would assist MPC and SCDC members to represent village.	S	Nov 08	MPC		
	5.2 Publicise and encourage involvement in quarterly police liaison meeting					
6. Neighbourhood Watch scheme. Q28, 29	6.1 Support and encourage the creation of an up-dated Milton Neighbourhood Watch Scheme - Provide details of contacts from survey - Facilitate and promote appropriate meetings and discussions.	S	Jan 09	Police Liaison working group MPC Police		
7. Promotion of information about Police contact details. Q24	7.1 Ensure all residents are aware of routes to contact police and when to contact police. Possible ideas include - Calling cards or 'freebie' for all residents. -Street lamp post 'Police signs' with contact information. - Update police link via Milton web page - Prominent details in Milton Village View	M		Police Liaison working group MPC SCDC Police	Production and distribution of information	
8. Recognition and response to major crime concerns. Q25	8.1 Discuss and follow up action with appropriate groups on major concerns expressed in PP survey- - Security of parked cars (26%) - Security of home (19%) - Groups of young people causing problems (23%) - Vandalism (18%) - Safety on streets at night. (16%)	S	Jan 09	Police Liaison working group MPC SCDC Police		

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Section 3 – FACILITIES AND SERVICES IN MILTON.

ISSUE HEADING	ACTION/HOW	PRIORITY	ACTION START DATE	PARTNERS Suggested that first group on list is responsible for initiating action.	RESOURCE IMPLICATIONS	PLANNING AUTHORITIES INVOLVEMENT
1. Provision for Children and young people Q30, 31	1.1 Improve provision of information on existing facilities and activities.	S / M	Jan 09	Managers of Youth Centre MCC MPC Youth Committee Youth Service		
	1.2 Liaise with Youth Centre (YC) and other parties on perceived needs (from PP survey) and follow up any YC initiatives – e.g., extend drop-in sessions / range of activities.	S	Jan 09	Managers of Youth Centre MCC MPC Youth Committee Youth Service		
	1.3 Work with Youth Centre management to help develop ideas on youth provision in Milton and possible links between the villages e.g. Consult the youth community scheme (the WAY project?) at Waterbeach / Landbeach.	M		Managers of Youth Centre MCC MPC Youth Committee Youth Service		
	1.4 Encourage the provision of more "whole family" activities/events in the village.	M		?? Community groups and organisations		
	1.5 Assess the need for more play and recreation areas in the village and continue search for land for playing fields.	S	On going	MPC Land Group		
	2. Provision for Older people. Q32, 33	2.1 Request opportunity to present information to Community Care group regarding provision of information on services available for older people.	S / M		Parish plan steering group MPC Community care group Health services	
2.2 Survey , audit, promote and (if required) extend provision of more services at home.		S		Community care group Health Service Care schemes		

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	2.3 Investigate and promote formation of an interest and support group to help older residents in the village.	M		Community care group Health Service Care schemes		
3. Health provision. Q34, 35	3.1 Feed back results of questionnaires to Milton surgery and consult on any potential action.	S	Dec 08	Parish Plan steering group Milton Surgery		
	3.2 Explore possibilities of extension of health services in the village to include NHS dentist and other services not currently provided					
	3.3 Report and explore issues around surgery hours and appointment system.					
4. Provision of additional services or facilities. Q37, 38	4.1 Explore possibilities of provision of different types of non-pub social meeting places in the village,	S - M	Dec 08	Parish Plan steering group MCC MPC Youth Centre Country Park Community groups		
	4.2 Mobile library - investigate current service and improvements.					
	4.3 Explore the feasibility of a fixed library / book share / book shop.					
	4.4 Explore the feasibility of a bank – all major banks listed!					
	4.5 Report interest in various possible food outlets – quality café, different restaurant, take-away.					
	4.6 Report interest in Farmers market.					
5. Shops and Businesses. Q37, 38	5.1 Contact all relevant businesses to establish their opinions re issues covered by the survey.	S	Dec 08	Parish Plan Steering Group MPC		
	5.2 Establish if there is an interest or need for a business forum.	M				

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	5.3 Establish interest in a village directory – confirm information for details of entry – enquire about interest in advertising.	S	Dec 08	Parish Plan Steering Group Communication group		
	5.4 Write up report on the shops and facilities requested in the PP survey and publish to raise awareness and possible interest in starting any of them.	S	Jan 09	Parish Plan Steering Group Communication group		
	5.5 Establish if there are any services or facilities that could / should be established as a community project.	M		Parish Plan Steering Group Communication group		
	5.6 Ensure continued support for the Post Office – explore the possibility of any extended services e.g. car tax.	M S	Dec 08	Parish Plan Steering group Post Office		

Section 4 –TRAFFIC AND TRANSPORT.

ISSUE HEADING	ACTION/HOW	PRIORITY	ACTION START DATE	PARTNERS <small>Suggested that first group on list is responsible for initiating action.</small>	RESOURCE IMPLICATIONS	PLANNING AUTHORITIES INVOLVEMENT
<p>1. Improvement of specific areas of the village - With particular reference to the flow of traffic and impact on the village.</p> <p>Q41, 44, 50</p>	<p>1.1 Suggest creation of a Travel Group to act as a working party for Milton Parish Council.</p>	<p>S</p>	<p>Jan 09</p>	<p>MPC</p> <p>Travel Group Village Appearance Group MPC, SCDC CCC, Emergency Services.</p>	<p>Cost. Funded by CCC</p>	<p>?</p>
	<p>1.2 Develop an improvement plan for Ely Road, in conjunction with retirement village plans, with emphasis on improving safety of A10 junction, discouraging rat-running and enhancing pedestrian and cyclist provision (including extension of street lights).</p>					
	<p>1.3 Develop an improvement plan for Butt Lane, particularly in relation to pedestrian access to primary school and cycle access to A10 bridge, to include improvement and widening of pavements and greater control of parking and traffic speed.</p>					
	<p>1.4 Develop an improvement plan for Fen Road beyond the houses, in conjunction with Rowing Lake plans, to include improvements to road surface and measures to secure pedestrian and cycle safety.</p>					
	<p>Also see Physical Environment Item 1 for other areas with a PE priority.</p>					

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2. Improvements to traffic flow out of the village, especially at peak traffic times. Q50	2.1 Explore improvements to the junction of Landbeach Road / Humphries Way / A10 to clarify Right of Way.	S		Travel Group MPC SCDC Highways	Cost. Funded by CCC	?
	2.2 Seek additional methods to permit reasonable exit from the Village onto the A.14 / A.10 Roundabout.	S		Travel Group MPC SCDC Highways	Cost. Funded by CCC	?
3. Variation in Speed Limits to achieve a safer environment. Q40, 43, 49	3.1 Reduce excessive speeding throughout the Village - Establish the problem areas with the view of introducing appropriate measure to achieve reductions to within the statutory limits. Ensure each group of road users is aware of needs of other users.	S	I	Travel Group SCDC MPC Police Liaison group Highways	Cost. Funded by CCC	?
4. Encourage appropriate parking within the village. Q40, 43	4.1 Plan and run a campaign in the village to discourage poor parking, particularly parking on pavements and cycle ways and parking close to junctions and bends in roads.	M		Police Liaison group MPC Police SCDC CCC		?
	4.2 Establish appropriate action to bring about the eradication of overnight parking by lorries within the Village. This includes the need to - a) Establish why lorries feel the need to park up overnight within the Village. b) Establish what facilities are provided by the Highway Authorities and ensure these are publicised. c) Take enforcement action against overnight parking if it persists.					
5. Maintain an effective	5.1 Establish a focus group to liaise	S		Travel Group		?

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<p>public transport service for the village.</p> <p>Q45, 46, 47, 51</p>	<p>with bus service providers with the aim of improving all aspects of provision, including fares, frequency and reliability, routes and destinations, and bus-stops / shelters.</p>			<p>MPC SCDC Stagecoach</p>		
<p>6. Provision for Cyclists.</p> <p>Q43, 44</p>	<p>6.1 Improve cycle routes particularly where these are shared with pedestrians. Ensure each group is aware of needs of other road / path users.</p>	S		<p>Travel Group MPC SCDC / CCC Cycle users</p>		?
	<p>6.2 Establish new routes within Village, with particular reference to new Park and Ride</p>	S	Nov 08	<p>MPC, CCC, Sustrain</p>		
	<p>6.3 Publicise Cycle Routes linked to the village to encourage maximum use of bikes.</p>	M		<p>Travel Group Communications Group</p>		
<p>7. Provision for Pedestrians and Walkers.</p> <p>Q40, 41</p>	<p>7.1 Survey provision for pedestrians within the village; check surfaces and safety; plan improvements where needed. Ensure each group of road users is aware of needs of other road / path users</p>	S		<p>MPC, SCDC CCC</p>		?
	<p>7.2 Establish if the pattern of pedestrian crossings is adequate. In particular look at the possibility of an additional crossing at the north end of Village at the High Street / Landbeach Road / Fen Road junction.</p>	M		<p>Travel Group</p>		
	<p>7.3 Establish issues at south exit from Rowans and recommend improvements to area for pedestrians.</p>	S				
	<p>7.4 Survey, map and publicise the pattern of footpaths linked to village.</p>	L		<p>Travel Group Communications Group</p>		