

MILTON PARISH COUNCIL

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26 February 2008

TO ALL MEMBERS OF THE PARISH COUNCIL

In accordance with The Local Government Act 1972 Schedule 12 section 10 (b) you are summoned to the next meeting of Milton Parish Council to be held in the Bowls Pavilion on Monday 3 March 2008 at 7.30pm

AGENDA

1 Public Participation – members of the public are invited to speak

2 Apologies for absence

3 Declarations of Interest – personal and/or prejudicial

4 To approve the minutes of the meeting of 4 February 2008 (pages 3-6)

5 Clerk's/Chairman's report (pages 7- 9)

Internet banking and credit card; Impington Village College – sports centre; Community stadium; Citi 2 route; CCTV on foot/cycle bridge; Urban Retirement Village and land update; Parish Plan and Parish Partnership; Parking restrictions Butt Lane; Complaint – Tree; Planning – consultations by SCDC; Youth building; SLCC meeting report; road signs.

6 Planning - to receive the minutes of the planning committee meeting held on 18 February 2008 (page 9)

(41/1-08) Appeal by S Lee 6 Sunningdale Chesterton Fen Road against refusal of day room (retrospective) – **dismissed. Inappropriate and loss of openness in the Green Belt and harm to the character of the area.**

South Cambs Local Development Framework, Southern Fringe and Cambridge City Council East Area Action Plans – adopted 21 February 2008

Decisions received:

(40/1-08) Mr & Mrs S Clarke 15 Willow Crescent – two storey side extension (retrospective application) – **approved.**

Following Policies apply:

Cambridgeshire and Peterborough Structure Plan 2003:

P1/3 (Sustainable Design in Built Development)

South Cambs Local Development Framework Development Control Policies 2007:

DP/1 (Sustainable Development); DP/2 (Design of New Development);

DP/3 (Development Criteria).

New applications: S/00226/08/CW Donarbon Ltd - Cambridge Waste Management Park Ely Road Waterbeach – revision of existing site layout, provision of new organic waste reception building and revised surface water drainage scheme

7 Horse grazing rights - proposal to let the land (page 10)

8 Proposal that Finance & Staffing Committee consider implications of employing a locum clerk (page 10)

9 Milton Week of Action Initiative (pages 10-11)

10 Annual Parish Meeting 28 April 2008 – suggested format and speakers

11 MCC update

12 County Councillor's report

13 District Councillors' reports

14 Bills for Payment and Money Received (to be circulated)

15 Correspondence (can be read at 7.15pm or you may request copies)

- CCC** - Policy on speed limits
- Transport briefing note
- Countryside access issues
- Milton Park & Ride Briefing Notes
- February 2008 newsletter about the Cambridgeshire Guided Busway
- CPALC** - Liaison Meeting between South Cambs Parishes and South Cambs Cabinet is on Thursday 6th March 2008 at 7.30 pm at South Cambs District Council offices.
- Atkins** - A14 Ellington to Fen Ditton - Stakeholder meetings
- SCDC** - List of Public Consultations at February 2008

16 Dates of Next Meetings

- Planning** - **17 March**
- Maintenance** - **17 March**
- Council** - **7 April**
- Youth** - **14 April**

17 Items for April agenda (to be received by March 31st 2008)

Jim Daniels

Jim Daniels
Clerk

The full Parish Council agenda papers are available at:

www.miltonvillage.org.uk [Council website]

Parish Council office & Community Centre notice board

Minutes of the Meeting of Milton Parish Council held on Monday 4 February 2008 at 7.00pm in the Bowls Pavilion

Present: JE Coston (chair) RH Chapman PS Badley AJ Campbell G Covell R Day
TA Drummond M Ellwood RJ Farrington SC Humphreys B Jefferson IF May HM Smith
RT Summerfield RLE Waters
The clerk, Councillor M Williamson (part) and 3 members of the public (part)

1/2-08 **1 Mick Woolhouse Cambridge Sport Lakes (CSL)**

(13&14/1-08) Rowing Lake - The chairman welcomed M Woolhouse from CSL. CSL were not yet in a position to start to develop the rowing lake site. Flood risk assessment, Highways consultation, archaeology and S106 Agreement issues were still to be addressed. The project was not yet fully funded. MW did not expect any activity on site for 18 months.

MW would let Council know how much CSL were paying per acre for the CCC land.

The water level of the lake would be the same as the river above Baits Bite Lock. Because of electrification raising the railway would prove to be expensive and was not in the costings at present. Boats, therefore, would not be able to row under the railway. More detailed plans would be drawn up.

Country Park – CSL were negotiating to incorporate the three existing leases with CCC, SCDC and the Stokes Family Trust into one 99 year lease. SCDC and CSL were working towards completion of hand over by 29 February 2008. An official opening would be arranged for later in the year. CSL had bid to the Community Assets Lottery Fund for a grant towards extending and refurbishing the visitors' centre.

Ownership of the turning area in front of the main entrance was being investigated. MPC would have no objection to double yellow lines being painted along the full length of road from the Jane Coston bridge to the Country Park entrance.

Tomkins Mead – the Trustees had agreed to manage Tomkins Mead in the same way that SCDC had looked after this area. A simple Letter of Agreement with MPC would be drawn up.

Thanks to MW for attending and helping to keep links open with MPC.

2/2-08 **2 Public Participation** – 3 members of the public expressed concern about possible parking problems

at the end of Butt Lane and Coulson Close and the impact on residents after completion of the Park & Ride. The clerk had already contacted Alistair Frost for his comments.

“No Through Road” sign at entrance to Butt Lane could be re-positioned.

3/2-08 **3 Apologies for absence** – none. The chairman reminded members that if they were not able to attend

meetings it was essential to send apologies. This was important to ensure re-accreditation of Quality Status.

4/2-08 **4 Declarations of Interest – personal and/or prejudicial**

HMS – agenda 7 personal – member of SCDC Planning Committee. RHC agenda 6 min 8/2-08 – personal – customers of RHC. TAD and IFM agenda 8 min 22/2-08 personal – members of Colts Football Club.

5/2-08 **5 Minutes** – the minutes of the meeting of 7 January 2008 were approved and signed as a true record.

6/2-08 **15 County Councillor's report** (taken early)

(7/1-08) CCTV Foot /cycle bridge – no further information. MW would speak to A Frost again.

Waterbeach Eco-Town – proposal to build on Waterbeach barracks. Little information was yet known.

(454/11-07) Double Yellow Lines Cambridge Road Industrial Estate - MW would find out the latest position.

[Footnote as at 05/02/08: Double yellow lines are to be painted at the bottom of the Jane Coston bridge to prevent people from parking there and obscuring the view for cyclists coming off the bridge. These are to be financed by the CCC through Richard Preston. Secondly, some white lines are to be painted in the side road near the printing park to encourage people not to park there because parked cars were obstructing lorries coming out of the businesses there. These are to be paid for by the businesses on the printing park as agreed with Steve Thulborn.] - Email from MW].

Park & Ride – MW would discuss with A Frost the Butt Lane parking situation and lorries trying to get through to the other side of the A10 via Butt Lane. (See min 16/2-08 below).

6 Clerk's / Chairman's report

- 8/2-08
(541/12-07) Cemetery (headstone request) – the family of the late Sam Smith thanked Council for the letter of appreciation. In addition the family had asked if Council would approve a larger than normal headstone for a double plot. Agreed to the request. Maintenance Committee to discuss regulations for size of double plot headstones at March meeting.
- 9/2-08
(546/12-07) Risk assessments – all risk assessments had been checked and signed by the chairmen of committees where applicable and the clerk.
- 10/2-08
(1/1-08) Community stadium – the clerk would ask Cambridge Horizons for a copy of their report (if in the public domain).
- 11/2-08
(6/1-08) Citi 2 route – no further information.
- 12/208
(8/1-08) Urban Retirement Village – 3 councillors visited a village at Rugby. The same architects and company would design and build the proposed village at Milton. There was a good mixture of designs. Prices in Rugby varied from £150,000 for a two bed apartment to £350,000 for a three bed house. There was 24 hour nursing care on site and alarms in every room. Crime was non-existent. The village was not necessarily for life as severe disabilities could not be catered for. All clubs at Rugby were for exclusive use for residents living within the community.
- 13/2-08
(11/1-08) Parish Plan – the steering group had now prepared draft 9 of the questionnaire. Volunteers were needed to deliver and collect during the week starting Saturday 1st March. ACRE had no “Parish Plan” funding in the present financial year. PSB would investigate other funding sources.
- 14/2-08 Tree Preservation Order – noted that a resident had asked permission to remove a lime tree in her rear garden in Ken's Way.
Council's deputy tree warden agreed that the tree was inappropriate in a back garden.
SCDC Trees Officer's response:
“I have received a copy of your letter sent to Milton Parish Council. The Lime tree is afforded statutory protection in the form of a Tree Preservation Order and unless the trees structural integrity is in question generally consent for removal will not be granted. I have enclosed government guidance on the procedures of TPOs.
An application to either reduce or thin the canopy of the tree can be made to South Cambridgeshire District Council but it would need to be comprehensive in detail and I would advise that you contact local tree surgery companies to discuss works. If it is felt that the works are not appropriate then a refusal may be issued.
If you wish to contact me to discuss this matter further please contact me. I am happy to arrange a site visit to discuss.”
- 15/2-08 Tree Knights Way – a resident had asked if he could remove a Turkey Oak which was apparently causing structural damage to his house. The clerk would inform him that the tree did not have a Tree Preservation Order, that it was not in the Conservation Area and that MPC did not own the tree. MPC therefore were not in a position to agree or otherwise to the request. MPC's Trees Officer, although sympathetic, was opposed to the removal of such a large and old tree.
It was not clear whether the tree was on County Council land or the resident's land. The clerk would advise the resident accordingly and suggest that he contact the County Council. **Action: the clerk**
- 16/2-08 Parking restrictions Butt Lane – the clerk had forwarded emails from residents to Alistair Frost (see min 2/2-08) above. To be discussed at March meeting. The clerk would ask if a more prominent “No Through Road” sign could be erected at the entrance to Butt Lane. **Action: the clerk**
- 17/2-08 SCDC – Audit Commission inspection - the clerk received a letter from G Harlock explaining that SCDC were being inspected. The clerk had sent comments to the Audit Commission team inspecting SCDC. Council endorsed these comments but expressed disappointment that the time scale did not allow Council to make an official reply – agreed 13 votes 2 abstentions.

- 18/2-08 **7 Planning** - the minutes of the planning committee meeting held on 21 January 2008 were received and noted.
- 19/2-08 **Appeal:** The Old Coal Yard, Fen Road, Chesterton, by Mr Joseph Upton against an enforcement
(465/11-07) notice issued by South Cambridgeshire District Council for breach of planning control:
change of use of the land to use for the stationing of a residential caravan, a mobile home and carrying out of development by the erection of a shed and ancillary laying of hard surfacing on the land, all not required for agriculture. Appeal Decision:
Appeal allowed subject to various corrections and variations – enforcement notice to be quashed.
HMS believed that the decision was not correct and that may be subject to a further appeal.
Decisions received: none.
- 20/2-08 New applications:
C/6/9/1A Cambridgeshire Guided Busway – discharge of planning condition 3(a)(i) – design and external appearance of Oakington, Histon & Impington and Cambridge Regional College bus stops.
No recommendation.
- 21/2-08 S/0149/08 Barry Jefferson The Phoenix Trust Unit 8 Milton Trading Estate Cambridge Road – shed (retrospective application). BJ declared a prejudicial interest and left the room. **No recommendation.**
- 22/2-08 **8 Finance** – the minutes of the Finance & Staffing committee meeting held on 21 January 2008 were received. Noted that Committee approved the budget for youth and the new Service Level Agreement (min 24/1-08)
AGREED by all
 to approve budget including grant to MCC of £29,000 (min 57/1-08);
 to request a precept for £101,000 for the year 2008-09 (min 58/1-08);
 to form a working group of BJ, IFM and HMS to look at Disability access Policy (min 51/1-08);
 that a meeting should be arranged between MPC and MCC (min 57/1-08)
 and
 in response to a written request to pay £1000 to the Colts Football Club to help offset expenses for playing home games outside the village (13 in favour 2 abstentions)
- 23/2-08 **9 Community Care** – the minutes of the Community Care committee meeting held on 17 January 2008 were received. Noted that as it was necessary to pay by credit card to buy a contract phone the clerk had bought a “Pay as you Go” phone (min 34/1-08). A contract phone could be reviewed at a later stage.
- 24/2-08 **10 Joint Action Group [JAG] update**
ME reported that the aim of the JAG was greater participation in the development plan process. Ten villages formed the group. The main issue at present was the development of Northstowe and its consequences such as flooding and traffic. Thanks to ME for attending the meetings.
- 25/2-08 **11 Trees – SCDC Complaints Procedure**
(9/1-08) Response received from Gareth Jones, Corporate Manager of Planning and Sustainable Communities at SCDC in which a letter dated 13 November was referred to.
The clerk had not received this letter. Mr Jones referred to “budget constraints and on-going maintenance costs. There is no requirement for Housing to report to Parish Councils on decisions on SCDC tree works. In this case I accept that, given your comments, that as a matter of courtesy, you should have been advised of the decision and the reasons for it, and I apologise for that oversight.
The main reason for approving the [yew tree] works was that of safety to the public entering what is a public place. In dealing with tree applications in public open spaces (a church is so classed as its grounds are open to the public), and where works are needed for safety reasons, we only inform the Parish Council via copying relevant correspondence,
To conclude, there is a balance to be struck between competing issues, and there are occasions where trees are felled or altered on safety grounds and this is one of those occasions. Budget constraints do not allow for maintenance works which otherwise could be an alternative.”
The overall feeling of the meeting was disappointment that Council’s original concerns had still not been addressed. The clerk would reply and ask for an answer to the original request about the poplar tree that was posed in September 2007 and how the lack of consultation about the yew tree fits in with the Government proposals that Councils should be working in partnership. Copies to G Harlock and S Hampson. In addition the clerk would complete SCDC ‘Complaints Survey’ responding “very dissatisfied” to every question. **Action: the clerk**

26/2-08 **12 MCC update**
 The original consultant engineers had agreed that the lower part of the Community Centre could be bricked up.
 The 5-a-side court surface was slippery and unsafe and MCC had agreed therefore to have a new artificial surface laid at a cost of approximately £12,000 – thus using up all of the courts restricted fund.
 RJF, HMS, L Henderson, J Gray and the two youth building workers had met to ensure the smooth running of the building.
 At present there was no need for the *ad hoc* group (min 23/1-08) to meet.
 Ian Kendall had not yet responded about the boiler valves (min 23/1-08).

27/2-08 **13 Land update** – nothing to report.
 (26/1-08)

28/2-08 **14 Crime**
 (25/1-08) RTS had been unable to raise Neighbourhood Watch at the recent panel meeting because of other urgent issues but had written to John Fuller Cambridgeshire Police. In his response John Fuller comments “The role of NW fits in very well with Neighbourhood Policing [NP] and Panels.....I think this all should start with a meeting with the parish council and/or with existing or interested members. I will happily become involved to support the local NP team.”

RTS would reply to John Fuller. **Action: RTS**

29/2-08 **16 District Councillors’ reports**
 (1/2-08) Country Park – Councillor V Ford and S McIntosh were pressing for a handover to CSL on 29/02/08.
TPO’s – Tree Preservation Orders had been imposed on a group of trees in the grounds of Silver Acre.
Proposed development behind 6-10 High Street - R Boyd had advised RTS about his latest proposals to build 5 dwellings on land behind 6-10 High Street.

Council Housing - Council had voted for the next stage to transfer council housing stock to a Housing Association. There were approximately 40 Council houses in Milton.

(17/2-08) SCDC Inspection – the report would be received in mid March.
Recycling – SCDC were looking at kerbside plastic collections – but this was expensive to provide. Tetra Pak Recycling was to be extended. More schools were being offered recycling facilities.
Christmas waste collection – this was being reviewed.

30/2-08 **17 Bills for Payment and Money Received**
CONFIRMED payment of cheques 3676 - 3684
AGREED payment of cheques 3685 – 3696 [JEC, IFM and RLEW abstained].

31/2-08 **18 Correspondence**
Atkins - Information about resurfacing A14 Milton to Fen Ditton
Cambridge CVS - Information concerning forthcoming events including
“What a Parish Council can do and how it relates to other local democratic structures – what are the benefits for the voluntary sector? A presentation by CPALC. Tuesday 12th February, 7-9pm, Hildersham Village Hall.
 “The event on 12th February will be of particular interest to Parish Councils as CPALC will be delivering a presentation on the role of the Parish Council and how it links with the voluntary sector and other democratic structures.”
Department for Communities and Local Government - Consultation on Orders and Regulations relating to the conduct of Local Authority members in England – ends 15 February.
CCC - Northstowe Rights of Way Project
 - Cambridgeshire Trading Standards magazine
CPALC - Bulletin and details of courses including a seminar on allotments. The clerk reported that most of the allotments had now been let.

19 Dates of Next Meetings
Planning - 18 February Council - 3 March

The meeting ended at 9.30pm

Signed..... Date.....

6 Clerk's / Chairman's report

Internet Banking and credit card – I telephoned Lloyds today (19/02/08). We are not allowed internet banking because I am not a signatory. That was precisely the point I made to them in 1999!

I also asked whether we could have a corporate credit card in order to purchase eg a contract mobile phone. The answer was “no” though Lloyds were going to check for me.

Impington Village College – Robert Campbell, Principal IVC, has written to thank Council for supporting his successful bid for grant aid towards the development of the Sports Centre.

Community stadium – no response from Cambridge Horizons.

(1/1-08)

Citi 2 route – no further information.

(6/1-08)

CCTV Foot /cycle bridge – no further information.

(7/1-08)

Urban Retirement Village – exhibition took place on 19 February. We suggest that the Land Group meets to look at S106 Agreements in anticipation of the planning application. **Action!** and Land update - none to date.

(8/1-08)

(11/1-08) Parish Plan – there are approximately 30 delivery people, the questionnaires are being printed and the meeting of delivery people takes place on 1st March. Delivery is expected to take place by 5th March and collection between 8th and 16th March. We are now working on the design of the data collection spreadsheet and identifying where to apply for a grant; and Parish Partnership - copy of the new Parish Partnership document from NALC and ACRE received indicating how a Parish Plan could be effectively used.

(16/2-08)

Parking restrictions Butt Lane – from Alistair Frost:

“I have been in touch with the Area Traffic Engineer - David Lines - he is happy to help review the parking (to ensure CCC policy etc are all correctly understood) at opening and following a settling in period. I can assure you that if restrictions are needed and receive appropriate approvals such as Police, Area Joint Committee etc I will get them put in.

For clarification the budget for this specific TRO, if required, will come from the project team not the Area Traffic Team. However it should not be viewed as a budget ring fenced for Milton should the TRO not be required, sorry.”

(25/2-08)

Complaint - Trees: From Steve Hampson SCDC “I have been passed a copy of your letter of 12 February to Gareth Jones regarding the above, including the comments of your Chairman.

I understand that Gareth will be providing a substantive response to the outstanding questions you have raised and that this will be with you later this week.

While it would not be appropriate given the imminence of the aforementioned reply for me to comment upon the substantive issues, I am nonetheless concerned that the Parish Council have been left feeling that their questions have been left unanswered or that the response to questions has been less than prompt.

The Council has standards for responding to enquiries and complaints and we aim to keep to these. On occasions the nature of an enquiry makes it difficult to respond within those timescales but if this is the case then we should be keeping the enquirer informed of progress (or lack of!) rather than waiting to be reminded.

Please accept my apologies for any delay in resolving this matter to date. I am asking to be copied into Gareth's reply to you in order to confirm that all outstanding matters have been addressed.”

Planning – consultations by SCDC

Circulated at February meeting and repeated here – from Gareth Jones SCDC: **“Tree applications in public open spaces (a church is so classed as it's grounds are open to the public), and where works are needed for safety reasons, we only inform the Parish Council via copying relevant correspondence, It's the same procedure we use when authorizing urgent works.**

Again the Council is not obliged to consult any Parish Council on tree work applications. Where it occurs, it is done as a matter of courtesy. Again, the fact that you are aggrieved tends to suggest to me that we could have done more to keep you informed.”

In view of this reply and my comment at the February meeting that Parish Councils are not statutory consultees in the planning process I have been making further investigations. What is clear from the following is (using Dr Rowan Williams' word] is the unclarity of the law or certainly people's interpretation of the law is. Please read on:

- **PARISH COUNCILS & Planning Applications September 2006**

Taken from P Richards Dip T&RP, MRTPI, Head of Planning Services **PLANNING DIVISION**
Department of Development Services, Knapping Mount,
West Grove Road, Harrogate HG1 2AE.

“Parish Councils are sometimes under the impression that the District Council is obliged to consult with them in relation to planning applications. This is not true. Article 13 of The Town and Country Planning (General Development Procedure) Order 1995, which is the current law on the position requires the local planning authority to **inform** the Parish Council of applications.

Briefly the law is as follows:

That if so requested by a Parish Council the local planning authority must notify the Parish Council of any relevant planning application or any alteration to an application accepted by the authority. A relevant application is an application relating to land in the parish. The Parish Council must notify the local planning authority in writing of the descriptions of applications of which they wish to be notified. The local planning authority must then notify the Parish Council either by sending a copy of the application or indicating the nature and extent of the development. That notification should be in writing.”

- Charles Arnold-Baker (7th ed) p264 says “It has long been the *practice [my italics]* to pass one of these [set of plans] to the local council.”
He goes on to say quoting Sch 1 para 8 of the T&C Planning Act 1990 (p 602) “A local council has the right to claim notification of planning applications.” (p 266)

As a result of the above I asked the following questions at a SLCC meeting and by email of a SLCC adviser:

- **Do Parish Councils have the right in law to be consulted about planning applications in their area?**
- **In Conservation areas do Parish Councils have the right in law to be consulted about tree surgery works in their area?**

At the meeting one person immediately answered ‘yes’ and another ‘no’ which then sparked off a debate.

- **I received an answer from SLCC adviser:**

‘I have asked our legal advisor and his response is below:

“This is a contentious area. Many planning authorities do not automatically notify parish councils of planning applications. My own town council used to have an arrangement whereby all planning applications were notified to us but now we have to interrogate the list of planning applications each week.

The position in law is that the Parish Council is entitled to be informed and make representations but this stops short of the planning authority giving a Parish Council all relevant information as a legal requirement.

It is something that the local councils sector should take up nationally as the practice is different throughout the country and many planning authorities do the minimum based on varying interpretations of the provisions.

The same applies to tree matters there is no strict legal requirement and it is a matter of local arrangements.

We have the same problem in respect of matters such as licensing where the Parish Council should be a statutory consultee but is not”

I also spoke to my Chairman who is a planning consultant. His view is also that the planning authority has a duty to notify parishes and that it is sufficient for the parish to issue a one-time notice to the planning authority asking for applications to be copied to them for their consideration. He does not consider it necessary to ask for each application. He thought that someone is taking a very narrow view of the law and he asked me to enquire of you who that is.’

I then received another response:

“Yes, it's a bit woolly isn't it? Our Chairman reckons that our legal advisor has got it wrong as well. He says that section 8.1 of the Act provides for notification of applications by the planning authority and he also says that he has never heard of any planning authority that didn't keep the parish informed. He believes it to be a legal requirement that they do - and without the parish asking for the info. We shall see.” [Lionel Thatcher]

The Chairman (JEC) and the clerk have been fascinated by this continuing dialogue. I suspect that most of you will not be as fascinated as we are.

Youth Building - Meeting Wednesday 13/02/08 to sign off the project

Present: Brian Murfitt, Ian Kendall, Hazel Smith and the clerk

❖ Brian would ask his electrician to realign the cages over the light sensors front and back doors to allow them to work properly.

❖ He would ask his plumber to look at the water heater which appeared still to be leaking.

Note: Spencer, the plumber looked at the heater on Thursday 14/02/08 and could find no leaking. The tray underneath was dry. As there was no leak he decided not take the water heater apart to examine it.

❖ Martyn had removed 2 valves on the flow. Ian was waiting for a definitive reply from Heatrae Sadia that it would be ok to leave the 2 valves on the return.

Jim 14/02/08

Since then Heatrae Sadia engineer has been to look at the boiler and is happy with what he saw.

The valves are all right but he would not write down that he was satisfied because he did not install the boiler. He said that the person who installed it should give us written confirmation.

He did write however:

“No fault found, advised on previous visit that relay needed fitting and valves on” At this point his writing becomes illegible.

I expect the building to be signed off soon. 22/02/08

SLCC Meeting – report – the chairman and I attended a SLCC meeting on 8th February.

- *Assets* - There was a fairly boring address about asset registers.
- *Well-Being* - I asked about the new power of “**Well-Being**” which comes into force on 1st April for **Quality Councils**. As you know if we do not have a specific Power to spend money we can use Section 137 of the 1972 LG Act which allows us to spend £5.86 per elector = £17585 on things that benefit the community. We therefore use S137 to pay for the Community Care scheme. The new Well Being allows us to spend on anything that will benefit the community. I asked if this act makes S137 redundant.
The answer: We should continue to use specific powers and S137 where necessary because our advisers are not entirely certain how the law will work. If we reach the limit of S137 then we should consider using the Well-Being power.
- *Audit* - Our external auditor has suggested that we include our value of fixed assets (£287,302 at 31st March 2007) on the Annual Return, but the Annual Return asks for ‘book’ value which is NIL as we do not include fixed assets in our balance sheet.
Jacquie Wilson, CPALC advised that the auditor wants to know the insurance value of our fixed assets and that figure should go into box 9 of the Annual Return.
- *Cemetery* – it was suggested that both fees and regulations should be reviewed annually.

Road signs - Michael W and I have looked at road signs that are misleading. I have contacted David Lines. Michael is also pursuing this.

1 Coles Road / Cambridge Road junction “Cycle Lane” is incorrect. There is no cycle lane along Cambridge Road but a shared cycle / foot path. [This is possibly nit-picking but strictly speaking the sign is misleading as the definition of a cycle lane is “within the boundaries of the carriageway”].

2 Outside Apostolic Church going north there is no “end of cycle / foot path sign”. There is a sign showing the start of the cycle / foot path going south at this point.

3 “End of cycle lane” sign near 14 High Street is in wrong place and therefore confusing.

4 Outside 2 Butt Lane a sign saying “Cycle lane” is misleading, giving out incorrect information and therefore in the wrong place. There is no cycle lane in High Street at this point. This sign really should be removed.

5 The “Pedestrian Crossing” sign in Cambridge Road near Bene’t Close is on wrong side (right hand side) of the road.

6 “No Through Road” sign at Butt lane cannot be seen. I am investigating whether self adhesive “No Through Road” signs could be put on the Butt Lane street signs.

Minutes of the Planning Meeting of Milton Parish Council held on Monday 18 February 2008 at 7.30pm in the Bowls Pavilion

Present: RJ Farrington (chair) R Day B Jefferson
The clerk

32/2-08 **1 Apologies for absence** – JE Coston RT Summerfield RLE Waters.

33/2-08 **2 Declarations of interest** – none.

34/208 **3 Minutes** - the minutes of the meeting of 21 January 2008 were approved and signed as a true record.

4 Decisions received

35/2-08 J Lindsay 17A High Street – extension – **approved. External materials to be identical to**
(20/1-08) **those used for existing building. Hedge on southern boundary to be retained – any shrubs or**
trees that die or are removed shall be replaced.

Following Policies apply:

Cambridgeshire and Peterborough Structure Plan 2003:

P1/3 (Sustainable Design in Built Development)

South Cambs Local Development Framework Development Control Policies 2007:

DP/1 (Sustainable Development); DPI2 (Design of New Development);

DP/3 (Development Criteria); CH/4 (Development Within the Curtilage or Setting of a Listed Building).

36/2-08 Tesco Store Cambridge Road – consent to the display of signs - **approved.**
(39/1-08)

5 New applications

37/2-08 S/0163/08 MJ Summerfield 264 The Rowans – two storey side and single storey front and rear extensions
– **no recommendation.**

38/2-08 S/0172/08 S Sathiamoorthy Unit 30 Cave Industrial Estate Chesterton Fen Road – change of use to car
repairs and MOT centre – **no recommendation.**

39/2-08 Milton Golf Centre - Application for Certificate of Lawfulness for an Existing Use under planning
permission S/2103/01/F – **no comments.**

6 AOB

40/2-08 Guided Busway Histon to Cambridge Local Liaison Forum meeting - the meeting will take place on
Wednesday, 20 February 2008 from 7 pm at the Brackenbury Room, Impington Village College.

41/2-08 Turkey Oak Knights Way – the clerk had seen a Structural Engineer’s report detailing the
(15/2-08) damage being done to the house and garage; also an Arboricultural Consultant’s recommendation to
“remove and treat stump to inhibit re-growth subject to heave assessment”.

The County Council had also confirmed that the land was not in their ownership.

The meeting ended at 7.55pm.

7 Horse grazing rights – I have had two inquiries:

1. One applicant is from outside the village. He would like to rent the land for two horses. He also asked if he could buy the land. He is aware that we previously charged £300 per annum.

2. The other applicants (a couple) live in Milton and want the land for donkeys / pony.
A rent for the first year of £350 has been suggested. [We previously charged £300].

8 Locum Clerk

When I take leave the chairman comes into the office each day to check the answer phone, email messages, post and deal with urgent queries. Should we consider employing an assistant to come in each day for 1 hour during these times, so that the office could be open for one hour each day?

For Finance & Staffing Committee to consider?

9 Week of Action Initiative

The Police and other public organisations are planning 4 days of action in Milton - not just on car crime awareness but on dog mess, graffiti, litter, bogus callers, door chains and spyholes, smoke alarms for

those hard-of-hearing. Quite a number of person-days is being committed to this, so we should help them to target their action where it might best help people in the village.

If we could get together a group of people to clear litter in the village or at MCC/Sycamores during the weekend of the 15th/16th there would be a lorry to collect it available on the Monday.

A further planning meeting in Milton will happen at 1pm on 13th March - I will go, but need others to take an interest too, please. HM Smith